**Experiential Learning – Field Supervisor Final Evaluation**

Thank you for sponsoring this student. In order to evaluate this student’s performance for grading purposes please complete and return this form immediately after the completion of the internship.

|  |  |
| --- | --- |
| GENERAL INFORMATION | Today’s Date |
| Student name (Last, First) |  |
| Evaluator Name/Title |  |
| Evaluator email address |  |
| Evaluator phone number |  |
| Dates of internship |  |
| # hrs. worked per week and total |  |

# STUDENT EVALUATION

**I. Performance**

Please evaluate the student in the following areas by inserting a number between 0 and 5 where:

0= No opportunity to observe 3= Neither agree or disagree

1= Strongly disagree 4= Agree

2= Disagree 5= Strongly Agree

1\_\_\_\_\_\_\_\_ The student arrived at work (or related events) on time.

2\_\_\_\_\_\_\_\_ The student fulfilled all assignments and obligations in a timely manner.

3\_\_\_\_\_\_\_\_ The student’s overall work habits were efficient.

4\_\_\_\_\_\_\_\_ The student exercised initiative when appropriate.

5\_\_\_\_\_\_\_\_ The student possessed good written communication.

6\_\_\_\_\_\_\_\_ The student possessed good oral communication.

7\_\_\_\_\_\_\_\_ The student was resourceful in completing assignments.

8\_\_\_\_\_\_\_\_ The student accepted supervision/constructive criticism well.

9\_\_\_\_\_\_\_\_ The student was reliable and dependable.

10\_\_\_\_\_\_\_ The student contributed to the overall mission of the organization.

Are you satisfied with the student’s overall performance? \_\_\_ Yes \_\_\_No

Please check the term that you believe best characterizes the student’s overall performance.

\_\_\_ Excellent \_\_\_ Good \_\_\_ Satisfactory \_\_\_ Poor \_\_\_ Unsatisfactory

**INTERNSHIP EVALUATION (cont.)**

**II. Intern Strengths and Weaknesses**

Please comment on the student’s abilities.

1. What strengths does the student have?
2. What are the student’s weaknesses?
3. What suggestions for improvement do you have for the student?
4. Would you want this individual to serve in your organization in the future? Why or why not?

**III. Future Department of Anthropology Interns**

Please indicate your interest in future interns

1. Would you be interested in other Anthropology interns from the University of Maryland? Why or why not?

2. What is the profile of students you would want as future interns?

Do you give permission to share this evaluation with the student? \_\_\_ Yes \_\_\_ No

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Evaluator Date

Thank you for serving as a field supervisor. Your efforts give students an important first step in their Anthropology careers.

Please return this form to:

*Anthropology Undergraduate Advisor*

*1111 Woods Hall*

*Department of Anthropology*

*University of Maryland*

College Park, MD 20912

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*Fax: 301-314-8305*